

MEETING MINUTES

Name of Group: Executive Committee of the Community Health Council			
Date & Time: 07/27/17, 2:00 – 3:00 pm			
Attendees	<p>Members: Ellen Zavisca (Past Chair), Senior Transportation Planner, Transportation Planning Organization (phone) Capt. Eve Thomas (Chair), Knoxville Police Department Dr. Martha Buchanan, Director, Knox County Health Department Lara Fleming, Operations Officer & Dir of HR, The Trust Company</p> <p>Other: Fiona McAnally, Program Manager, Knox County Health Department</p>		
Recorder	Name: Lara Fleming and Fiona McAnally		
TOPIC	Discussion	ACTION or Follow up	WHO
1. Minutes from 5/25	<p>Decisions made:</p> <ul style="list-style-type: none"> • Motion: Martha Buchanan, second: Lara Fleming 		
2. CHC Meeting August 10	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Fix location on agenda • Karen Pershing (Opioid) and Dr. Buchanan (Mental Health) will present, representing CHIP partner organizations • Matt Tillery from Cherokee would like to be added to agenda in August or October • KCHD talk about CHIP efforts in October • Add Harm Reduction to agenda; include definition, Syringe Exchange Program, and why CHC should support • October 12th agenda – confirmed that we will have two CHIP updates (Active Communities, Smoke Free Knoxville); Ellen will present Pedestrian/Bike Crash data 	Contact Matt Tillery	Fiona
3. Smoke Free Knoxville Update	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Lisa New was receptive to having a “Smoke Free” Zoo Day and also possibly installing signage 		
4. Other	Work has begun on data gathering processes that will contribute to the next Community Health Assessment (CHA)		
5. Adjourn	Next meeting: Sept. 28, 2017, 2pm-3pm, Knox County Health Department, second floor, main conference room		

